

ADMINISTRATIVE - INTERNAL USE ONLY

01 JUL 1975

MEMORANDUM FOR: Deputy Director for Administration
SUBJECT : FY 1975 Objectives
REFERENCE : DDA 75-2657 dtd 4 June 1975, Same Subj

The information requested by reference follows:

1. A 57503 (joint with OTR) - Develop a curriculum of accounting, budgeting and financial management courses tailored to Agency requirements.

Accomplished early in FY 1975 and completed three runnings of each of the four courses comprising the curriculum.

2. A 57701 - Develop efficient costing methodologies for major services.

Accomplished - See Memo for DDA fm D/F dtd 3 Dec 1974.

3. B 57701 - Complete CIARDS actuarial evaluation.

Not complete - Projected completion date has slipped to 30 September 1975 due principally to requests for additional information by Mr. Kroll, the Treasury Actuary, and to other priorities on his time.

4. B 57702 - Performance evaluation of payrolling activities.

Deferred until FY 1976 at 19 Feb 1975 MBO meeting, due to higher priority requirements; not rescheduled as FY 1976 objective.

5. B 57703 - Implement techniques developed in 1974 pilot program for utilization of contractors' records for determining the scope of audit for all cost-plus-fixed-fee contracts.

Completed.

6. B 57704 - Implement payroll productivity measurement techniques.

Not complete - will compile and review selected measurement factors, beginning 1 July 1975.

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7. B 57705 - Compile and publish Decision Digest of significant policy decisions for use of Certifying Officers.

Deferred until FY 1976 at 19 Feb 1975 MBO meeting, due to higher priority requirements; expect to accomplish in FY 1976 as office level objective.

8. B 57706 - Survey quantity and quality of support of field installations.

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Cancelled in deference to the broader gauged review of relationships.

9. B 57707 - Determine need to modify or expand scope of CSAD pre-award and post-award contract audit services and establish feedback mechanisms on value of services and suggestions for improvement.

Not completed - will complete in near future updated Memorandum of Understanding between Directors of Finance and Logistics as to duties and responsibilities of the two offices as basis for satisfying this objective. Future progress will be monitored as office level objective.

10. B 57708 - Develop external monetary training arrangements.

Completed scheduled training for first six months - agreed at 19 Feb 1975 MBO meeting to discontinue as formal objective.

11. B 57709 - Metric System Planning.

Cancelled - Congress did not enact basic legislation.

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Director of Finance

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